

DATE IN

INVOICE/REORDER #

PURCHASE ORDER #

# DIGITAL FULL COLOR PRINTING

(NO UV COATING - NO RAISED PRINT)

**BUSINESS CARDS**

- 110 # Gloss Cover     2 x 3½
- 100 # Matte Cover     \_\_\_\_\_
- \_\_\_\_\_

**RACK CARDS**

- 110 # Gloss Cover     3 x 8
- 100 # Matte Cover     4 x 9
- \_\_\_\_\_

**POSTCARDS**

- 110 # Gloss Cover     4 x 6
- 100 # Matte Cover     5 x 7
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**BOOKMARKS**

- 110 # Gloss Cover     2 x 6
- 100 # Matte Cover     2 x 8
- \_\_\_\_\_
- \_\_\_\_\_

**FLYERS**

- 100 # Gloss Text     8½ x 11
- 80 # Matte Text     \_\_\_\_\_
- \_\_\_\_\_
- 110 # Gloss Cover
- 100 # Matte Cover

**POSTERS**

- 110 # Gloss Cover     11 x 17
- 100 # Matte Cover     \_\_\_\_\_

**BROCHURES**

- 80 # Gloss Text     8½ x 11
- 80 # Matte Text     \_\_\_\_\_
- Tri-fold     Z-fold     ½-fold     None

**NOTEPADS** (70# smooth white text)

- 10 Pads-50 sheets     3 x 8
- 10 Pads-100 sheets     4¼ x 5½
- 20 Pads-50 sheets     5½ x 8½
- 20 Pads-100 sheets

**QUANTITY**

- 250
- 500
- 1000
- \_\_\_\_\_

**PRINT SPECS**

- 4/0
- 4/1
- 4/4

**EXTRA CHARGES**

- Proof Required
- Drop Ship
- Typesetting

**ARTWORK INSTRUCTIONS**

- I have sent ARTWORK to **art@uscardco.com**  
File name \_\_\_\_\_
- I need you to design artwork for me.  
See layout information attached.
- Please email a **proof** to me at \_\_\_\_\_

**ORDER FORM INSTRUCTIONS**

- I have faxed ORDER FORM to **1-800-242-7493**. Please also fax a sample of the artwork to be printed.
- I have emailed ORDER FORM to **customerservice@uscardco.com**

Please **drop ship** directly to my customer at

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Account # \_\_\_\_\_ Route \_\_\_\_\_

Need a quote?? **quotes@uscardco.com**

Art questions?? **customerservice@uscardco.com**

Art Submission?? **art@uscardco.com**